

## REPORT FROM THE TRUST HEAD ON EP – JULY 2011

### Our programme for July:

1. Staff Development Plan
2. Activities for the month
  - i) Emergency Plan - 12 July at 14h00 presentation by John from the fire department
  - ii) Madiba Day, 18 July
  - iii) Reshuffling in AC and Code of Conduct
  - iv) Crèche outing - 28 July 2011
3. Donations: Celine Blauwers, Suretha Booysen and Johan Flaenebalcke
4. Grade R proposal for 2012

July has been a very short month with most of our learners on holiday both in the preschool and in the Aftercare and with a number of our facilitators on leave during the holiday period as a result no staff development could take place during June-July holidays.

### 1. Staff Development Plan - Areas of development for 2011:

- i) Discipline in class - we have done the Code of Conduct and Discipline Policy with AC facilitators and we did that with learners in the AC as part of our intervention to the problems we have been experiencing in the AC.
- ii) How to establish home work clubs in the AC
- iii) Parent involvement

### 2. Activities for the month of July:

**12 July, Emergency Plan:** We organised John from the fire department to come and workshop us on what to do in case of fire and to fill-in the gaps in our emergency plan. AC learners present this week were also part of this workshop.

**18 July, Madiba Day:** We organised Mhlobo Jadezweni to do story telling as part of his 67 minutes to an activity that promotes the common good of humanity. We received a food donation from Edgars whereby Edgars staff members cooked soup for both the preschool and Aftercare and came to dish it out for lunch - so we cancelled food for that day from our budget. Vuyo Mgijima came to have 'fun-time' with learners from the preschool and some of the AC learners who arrived early joined in the drumming, singing and dancing.

**28 July, crèche and preschool outing:** Mabel and Noziphiwo organised an outing for their classes to the Acquarium at the Waterfront. They were accompanied by Zanele, Yoliswa, Jacob, Sarah and Ian. Thanks to Hlubi for helping organise this excursion for it to be a success.

### **Meetings attended for the Month of July**

i) **7<sup>th</sup> July:** Social Development meeting held at Child Welfare Society Hall in Idas Valley on Transfer Payment Agreement and Non-Financial Data & Quarterly reports

ii) **12 July:** meeting with Sandra from CDRA about the possible points of connection between the two organisations (recommended by Hannes)

iii) **21 July:** Health Network Meeting at Stellenbosch Hospice. The purpose of the meeting was to share what different organisations are doing to make a difference in the lives of The Children of Stellenbosch to contribute to the concept of Mandela Day. (sent by Hannes)

Guitar Activity Club and Jacob leaving 14<sup>th</sup> of August: on the 8<sup>th</sup> of July I sent an email to Ms Felicia Lesch Co-ordinator: Bridging Programmes & Outreach of the music department at Stellenbosch University requesting volunteers to assist with Guitar lessons in the AC Mondays and Wednesdays, she referred the matter to Graham, with who i made a follow-up but I am still waiting for his response. In the meantime Jacob is teaching our AC learners and Nomzamo how to play guitar for sustainability of this Activity Club.

**3. Donations:** On the 8<sup>th</sup> of July Celine Blauwers, Suretha Booysen and Johan Flaenebalcke donated some toys and educational stuff to the crèche, but only 18 learners were attending at that time since it was school holidays.

**4. Grade R proposal for 2012:** On the 28<sup>th</sup> of July I had a short meeting with the CA Foundation Phase, Tersia with regards to the advise that I asked from her and Mr Maliwa on how to register our Grade Rs under that WCED so that we can receive the kind of support that schools are receiving, like the training that other schools attended on the 30<sup>th</sup>. She made it clear that since we get funding from Social Development we then do not qualify for registration under the WCED. She further proposed that we focus on laying a very good foundation at the crèche and allow our grade Rs to go to school and come back to the Aftercare. But she did give me contacts to the person who is responsible for that. I wish we can discuss this idea with parents on the 13<sup>th</sup> so that we can have a clear way forward.

## **Programme for August:**

1. Selection of learners for the website for 2012
2. Finalise our position with the Grade Rs for 2012
3. Meeting with parents committee
4. Parents meeting on 13 August - information session and AGM
5. Update staff information and new learners on the website
6. Follow-up on FNB and in-contact and get Teltrace for our telephone lines
7. Weekly planning with facilitators - Thursdays
8. Up-coming Trainings:
  - i) Basic Organisational Development 15 - 17 August: Mpumi and Essie
  - ii) Fund Raising for Beginners 18 - 19 August: Mpumi and Hlubi
  - iii) Financial Management starting 01 August run by Social Development in Paarl: Mpumi

Report compiled by Mrubata N. N.